

Fees, Procedure and Comprehensive list of documents for obtaining online “Name Change Certificate”

1. Procedure:

- 1.1 Visit https://www.addataxonline.in/water_management/
- 1.2 Click on **“Go for Certificate”** under Online Dashboard for No Due Certificate.
- 1.3 **“Register”** to the Account as citizens using mobile **OTP** verification and then submit.
- 1.4 Enter the **“Water Register ID”** and then submit.
- 1.5 **“Name Change Certificate”** will be obtained real-time if all dues are paid.

2. Comprehensive list of documents required:

No documents are required for obtaining **“Name Change Certificate”**

3. Fees:

No fees are required to be paid for obtaining **“Name Change Certificate”**